



Classroom Teacher Wish Fund Grant Guidelines

Application Window: August 1st to September 15th

Purpose:

- To provide classroom teachers in the School District of Fort Atkinson with small grants to help improve their classroom environment. The intent is to provide assistance beyond what school budgets can support.

Who May Apply:

- Applicants must be classroom teachers or librarians at public schools in the School District of Fort Atkinson, or certified teachers at private schools within the school district that are accredited by the Wisconsin Religious and Independent Schools Accreditation (WRISA) organization or the National Council for Private School Accreditation (NCPSA).
- Classroom Teachers are defined as teachers who work with students as a whole class in a classroom or in small groups in a resource room.

What Qualifies as an Eligible Project:

- Grants applications are limited to requests for specific equipment, materials, supplies, or program to assist a teacher in improving their classroom. Maximum grant award is \$500.
- Requests must have the approval of the teacher's building principal. Requests from public school teachers must also be approved by the school district's director of business services.

Award Amounts:

- The total amount available for awards from the fund will be determined annually by the FACF's Board of Directors.
- The maximum individual grant amount awarded will be \$500 and will be paid as a reimbursement to the School District of Fort Atkinson upon the presentation of paid invoices. If a private school grant, it will be paid to that school upon the presentation of paid invoices.

How to Apply:

- Classroom Teacher Wish Fund grant applications may be requested from the Fort Atkinson Community Foundation via email at facf@fortfoundation.org starting August 1st. Applications should be completed, saved in a pdf format, and emailed back to the same email address by the September 15th deadline.
- There is no advantage gained by submitting an application early as reviewers will not have access to any applications before the September 15th deadline.

Questions: Questions can be directed to the Community Foundation's executive director, Sue Hartwick, at (920) 563-3210 or via email at facf@fortfoundation.org.